

	'Can do' focus	Grammar	Vocabulary	Pronunciation	Skills focus
1 Yourself and others	A How to talk about the people in your life >> p.6	subject questions and object questions	the people in my life		Reading descriptions for key words Listening for key words in short telephone messages
	B How to talk about greeting customs >> p.8	reflexive pronouns	ways of greeting	Miss /s/ or Ms /z/	Reading a questionnaire for the general idea and detail Listening for detail in short explanations; for specific information in short introductions
	C How to explain who people are >> p.10	present simple and continuous	position		Reading a catalogue for detail Listening for detail in a conversation Interaction being an interested listener
	D How to correct a misunderstanding >> p.12		cognates and false friends; misunderstandings	the alphabet	Reading short stories for detail Interaction using spelling and repeating to clarify Listening to a conversation for detail
	E Writing A self-introduction >> p.14		Reading an email to find the writer's reason for writing Writing thinking about the reader and organizing ideas drafting and editing reviewing writing for grammar and spelling		
	R Review >> p.15				
2 Countries and cultures	A How to talk about your background >> p.16	the before geographical names	people and places	spelling and pronunciation c and g	Reading a short description for specific information Listening for key words in descriptions
	B How to talk about tourism >> p.18	adverbs of frequency		adverbs of frequency	Reading a newspaper article using background knowledge; reading for detail Listening to radio quiz questions for detail
	C How to describe objects >> p.20		words and phrases for describing objects	stress of prepositions	Reading for the general idea and detail in short descriptions Interaction using description for unknown words Listening for specific information in a description
	D How to tell an anecdote >> p.22	past simple and past continuous	time expressions		Reading a story for detail; guessing what will happen next Listening to a story for specific information Interaction being an interested listener
	E Writing An intercultural experience >> p.24		Reading a story for the general idea and detail Writing organizing ideas into paragraphs getting ideas to write about reviewing writing for content		
	R Review >> p.25				
3 Learning and growing up	A How to talk about your schooldays >> p.26	used to	school words	rhythm	Reading a story for general idea and detail Listening to a song for detail Listening to a conversation for detail
	B How to talk about your achievements >> p.28	present perfect and past simple	achievement words; time phrases		Reading dictionary entries for detail Reading for detail and using photos to predict content in a newspaper article
	C How to offer hospitality >> p.30	phrasal verbs	phrasal verbs; hospitality phrases		Reading a photo story for detail Interaction to a conversation for detail Interaction responding to invitations
	D How to talk about your education and career >> p.32		education	word endings which can affect stress	Reading for detail and following instructions Listening for detail in an explanation
	E Writing A CV >> p.34		Reading a CV for detail Writing thinking about content and style phrase building		
	R Review >> p.35				

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4 Feelings and opinions	A How to say how you feel about things >> p.36	-ed and -ing adjectives	-ed and -ing adjectives	-ed endings	Reading explanations for the general idea and detail
	B How to talk about music >> p.38	comparatives and superlatives	music	comparative -er	Reading a questionnaire for detail Listening to a discussion for key words and detail
	C How to compare and discuss preferences >> p.40	comparing with as	expressing likes and dislikes	disagreeing politely	Reading restaurant reviews for the general idea and detail Listening to a discussion for specific information Interaction using intonation to be polite
	D How to explain what a film is about >> p.42	defining relative clauses	films		Listening to a radio interview for specific information and detail Reading film reviews for detail
	E Writing A description of a film or book >> p.44	Reading and following a film description Writing avoiding repetition thinking about the reader getting and organizing ideas reviewing grammar and spelling			
R Review >> p.45					
5 Law and order	A How to talk about countries and governments >> p.46	the or no article in names of institutions	politics	the	Reading a magazine article for specific information Listening to radio quiz questions for key information
	B How to talk about rules and laws >> p.48	modals of obligation	permission words		Reading and understanding signs Reading a magazine article to interpret reasons Listening for the general ideas in a conversation
	C How to talk about stories in the news >> p.50	active or passive?	crime verbs	compound nouns	Reading interpreting captions Reading predicting content from a headline and understanding detail in a newspaper article
	D How to talk about past events >> p.52	past perfect	war and power	stress in two-syllable nouns and verbs	Reading predicting content using photos; understanding reasons in a history text Listening using background knowledge to predict content in a radio interview
	E Writing Narrating a story >> p.54	Reading following a story structure from the point of view of the reader Writing organizing information to entertain a reader			
R Review >> p.55					
6 Encounters	A How to express strong feelings >> p.56	so and such	extreme adjectives	high intonation	Reading for the general idea and detail in a sketch Listening for key words in conversations Interaction using intonation to be a sympathetic listener
	B How to tell and show interest in an anecdote >> p.58	infinitives and gerunds			Reading following the main events in a magazine article Listening for specific information in a conversation Interaction being an active listener
	C How to talk about people in your neighbourhood >> p.60	pronouns in reported speech	behaviour	spelling and pronunciation <i>gh</i>	Reading a TV review for detail Listening for specific information in a survey; for key words in a song
	D How to report what people said >> p.62	tenses in reported speech	say and tell	'd	Reading understanding the main ideas in a magazine article
	E Writing Exchanging news in a personal letter >> p.64	Reading a personal letter to check guesses Writing using <i>by the way</i> , <i>however</i> , <i>anyway</i> , and <i>although</i> to connect ideas using informal style			
R Review >> p.65					

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7 Appearances	A How to say how people look >> p.66		looks and character; <i>look</i> and <i>look like</i>	contrastive stress	Reading for the general idea and detail in a magazine article Listening for key words in descriptions Interaction using contrastive stress to check understanding
	B How to talk about fashion >> p.68	<i>wh-</i> clauses	compound adjectives	t at the end of a word	Reading for detail in a magazine article Listening for specific information in explanations
	C How to talk about plans and intentions >> p.70	future intentions	body and exercise	silent letters	Reading for detail and information not directly stated in a magazine article
	D How to express guesses >> p.72	modals of deduction <i>must, might, can't</i>	adverbs for guessing		Reading for the general idea and detail in an explanation Listening for detail in an explanation
	E Writing A letter of application >> p.74	Reading a letter of application and thinking about context Writing getting ideas to write about organizing information into paragraphs checking grammar and spelling			
R Review >> p.75					
8 Communication	A How to talk on the phone >> p.76	phrasal verbs (2)	phrasal verbs; telephone words and phrases	stress in phrasal verbs	Reading for detail in phone conversations Listening to phone conversations for detail Reading dictionary entries for detail
	B How to talk about ability >> p.78	ability <i>can, could, be able to, manage to</i>		stress in words ending <i>-ity</i>	Reading a magazine article for the main points
	C How to report an interview >> p.80	reported questions			Reading and predicting information in a news article Listening for detail in a description
	D How to report a conversation >> p.82	reported imperatives and requests	reporting verbs	linking after <i>asked</i> and <i>told</i>	Reading and following the main events in a story; reading dictionary entries for detail Listening to a story for specific information Interaction being an interested listener
	E Writing A report >> p.84	Listening for specific information in a survey interview Reading a report for detail Writing using <i>so, however, if, because, and such as</i> to introduce information following a paragraph structure			
R Review >> p.85					
9 Science and nature	A How to make small talk >> p.86	tag questions	weather	tag questions	Reading a magazine article for detail and reasons Listening to conversations to identify what the speakers are doing Interaction using tag questions to keep a conversation going
	B How to talk about your future >> p.88	future perfect	parts of the body; attitude adverbs	stressed and unstressed words	Reading a popular science article for detail Listening for detail in descriptions and explanations
	C How to give advice >> p.90	1st conditional; <i>if</i> clauses	direction of movement		Reading for the general idea and detail in a questionnaire Reading and summarizing a safety leaflet
	D How to talk about unreal situations >> p.92	2nd conditional	compound nouns	linking in questions	Reading a magazine article for the general ideas; reading opinions for the general ideas
	E Writing An opinion >> p.94	Reading Internet message board opinions for the general ideas Writing organizing information in a paragraph using adverbs of attitude			
R Review >> p.95					

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10 Shopping	A How to exchange opinions >> p.96	articles <i>the, a, an</i>	shops; agreeing and disagreeing	agreeing and disagreeing intonation	Reading a verse for information not directly stated; reading opinions for key points Listening for key points in a conversation Interaction using intonation to show disagreement
	B How to talk about your shopping habits >> p.98	quantifiers	packaging	<i>of</i>	Reading a magazine article for the general idea and for detail Listening to interviews for specific information
	C How to talk about recent activities >> p.100	present perfect continuous	approximate times and amounts	when to stress <i>have/has</i>	Reading to follow explanations in a sketch Listening to a conversation for detail
	D How to ask about products in a shop >> p.102	time and conditional clauses	words connected with buying and selling		Reading a magazine quiz for detail
	E Writing A letter of complaint >> p.104		Reading for detail in a letter of complaint Writing thinking about the reader getting ideas to write about following tips for writing a letter of complaint		
R Review >> p.105					

11 Travel	A How to give and ask about directions >> p.106	indirect questions	the street		Reading a tour guide leaflet to follow directions Listening to short explanations to follow directions Interaction using indirect questions to be polite
	B How to talk about holiday accommodation >> p.108	<i>to have something done</i>	describing holiday accommodation		Reading holiday accommodation adverts for detail Listening to a conversation for detail
	C How to give health advice >> p.110	<i>have to, need to, should, ought to</i>	health and travel	the main stress in a sentence	Reading a health information leaflet for detail; reading a website advice page for the main points
	D How to give extra information >> p.112	non-defining relative clauses	travel problems	non-defining relative clauses	Listening to a conversation for detail Interaction giving explanations for unknown words
	E Writing A website recommendation >> p.114		Reading a website travel recommendation for general information Writing brainstorming and organizing ideas indicating a sequence of events using <i>first, then, after that, finally</i> introducing contrasting ideas using <i>unfortunately</i> and <i>however</i>		
R Review >> p.115					

12 Stories	A How to explain your point of view >> p.116	<i>so, because, (in order) to</i>		keeping your turn	Reading and following the main events in stories with a moral Listening to conversation and following opinions Interaction using long sounds to keep your turn
	B How to talk about hopes and wishes >> p.118	<i>wish</i>	<i>wish, hope, be glad</i>	contrastive stress	Listening and predicting content in a joke
	C How to describe the plot of a story >> p.120	<i>-ing and -ed clauses</i>	stories, books, fiction	<i>well</i> and <i>anyway</i>	Reading book covers for detail Listening to a description of a best-seller for detail Interaction indicating you're moving to the next part of a story
	D How to talk about important decisions >> p.122	3rd conditional		<i>would have</i>	Reading short stories for detail Listening to a description for detail
	E Writing A story with a moral >> p.124		Reading following a story with a moral for detail Writing thinking about paragraph structure and organization		
R Review >> p.125					

Pairwork >> p.126–135

Irregular verbs >> p.148

Audio scripts >> p.150–159

Grammar Bank >> p.136–147

Pronunciation >> p.149