

SCOPE AND SEQUENCE

UNIT TITLE TOPIC	FUNCTIONS	LISTENING AND SPEAKING	VOCABULARY	GRAMMAR FOCUS
Welcome pages 2–5	<ul style="list-style-type: none"> Describing skills Giving personal information 	<ul style="list-style-type: none"> Talking about what classmates can do Asking and answering questions about personal information 	<ul style="list-style-type: none"> Review of regular and irregular verbs 	<ul style="list-style-type: none"> Review of <i>be</i> – present and past Review of present and past of regular and irregular verbs
Unit 1 Personal information pages 6–17 Topic: Describing people	<ul style="list-style-type: none"> Describing height, hair, and eyes Describing clothing Describing habitual actions Describing actions in the present 	<ul style="list-style-type: none"> Describing what people look like Asking and describing what people are wearing Asking and describing what people are doing at the present time Asking and describing people's habitual actions 	<ul style="list-style-type: none"> Accessories Adjectives of size, color, and pattern 	<ul style="list-style-type: none"> Adjective order Present continuous vs. simple present <i>and... too, and... either, and but</i>
Unit 2 At school pages 18–29 Topic: School services	<ul style="list-style-type: none"> Offering advice Describing wants Describing future plans 	<ul style="list-style-type: none"> Asking and describing what people want and need Asking about and describing future plans 	<ul style="list-style-type: none"> Computer terms Vocational courses 	<ul style="list-style-type: none"> <i>Want and need</i> The future with <i>will, be going to</i>, and the present continuous
Review: Units 1 and 2 pages 30–31		<ul style="list-style-type: none"> Understanding a narrative 		
Unit 3 Friends and family pages 32–43 Topic: Friends	<ul style="list-style-type: none"> Describing past actions Describing daily activities 	<ul style="list-style-type: none"> Asking and answering questions about past actions Asking and answering questions about daily habits 	<ul style="list-style-type: none"> Parts of a car Daily activities 	<ul style="list-style-type: none"> Review of simple past with regular and irregular verbs Simple present vs. simple past Collocations with <i>make</i> and <i>do</i>; <i>play</i> and <i>go</i>
Unit 4 Health pages 44–55 Topic: Accidents	<ul style="list-style-type: none"> Identifying appropriate action after an accident Asking for and giving advice Expressing necessity Showing understanding 	<ul style="list-style-type: none"> Asking for and giving advice Clarifying meaning 	<ul style="list-style-type: none"> Health problems Accidents Terms on medicine packaging 	<ul style="list-style-type: none"> <i>Should</i> <i>Have to</i> + verb <i>Must, must not, have to, not have to</i>
Review: Units 3 and 4 pages 56–57		<ul style="list-style-type: none"> Understanding a narrative 		
Unit 5 Around town pages 58–69 Topic: Transportation	<ul style="list-style-type: none"> Identifying methods of transportation Describing number of times Describing length of time 	<ul style="list-style-type: none"> Asking and answering questions about train, bus, and airline schedules Asking and answering questions about personal transportation habits Describing personal habits 	<ul style="list-style-type: none"> Train station terms Travel activities Adverbs of frequency 	<ul style="list-style-type: none"> <i>How often</i> and <i>How long</i> questions Adverbs of frequency The preposition <i>to</i> with movement

READING	WRITING	LIFE SKILLS	PRONUNCIATION
<ul style="list-style-type: none"> Reading a story about someone's family 	<ul style="list-style-type: none"> Writing verb forms in past and present 	<ul style="list-style-type: none"> Talking about your skills 	<ul style="list-style-type: none"> Pronouncing key vocabulary
<ul style="list-style-type: none"> Reading an email about a family member Scanning to find the answers to questions 	<ul style="list-style-type: none"> Writing a descriptive paragraph about a classmate Using a comma after time phrases at the beginning of a sentence 	<ul style="list-style-type: none"> Reading an order form 	<ul style="list-style-type: none"> Pronouncing key vocabulary
<ul style="list-style-type: none"> Reading a short essay on an application form Skimming for the main idea 	<ul style="list-style-type: none"> Writing an expository paragraph about goals Using <i>First</i>, <i>Second</i>, and <i>Third</i> to organize ideas 	<ul style="list-style-type: none"> Reading course descriptions Setting short-term goals 	<ul style="list-style-type: none"> Pronouncing key vocabulary
			<ul style="list-style-type: none"> Recognizing and pronouncing strong syllables
<ul style="list-style-type: none"> Reading a personal journal entry Scanning for <i>First</i>, <i>Next</i>, and <i>Finally</i> to order events 	<ul style="list-style-type: none"> Writing a personal journal entry about the events of a day Using a comma after sequence words 	<ul style="list-style-type: none"> Reading a chart about people's views 	<ul style="list-style-type: none"> Pronouncing key vocabulary
<ul style="list-style-type: none"> Reading a warning label Understanding a bulleted list 	<ul style="list-style-type: none"> Filling out an accident report form Using cursive writing for a signature 	<ul style="list-style-type: none"> Reading medicine labels Understanding a warning label 	<ul style="list-style-type: none"> Pronouncing key vocabulary
			<ul style="list-style-type: none"> Recognizing and emphasizing important words
<ul style="list-style-type: none"> Reading a personal letter Scanning for capital letters to determine names of cities and places 	<ul style="list-style-type: none"> Writing an email about a trip Spelling out hours and minutes from one to ten in writing 	<ul style="list-style-type: none"> Reading a bus schedule Reading a train schedule Reading an airline schedule 	<ul style="list-style-type: none"> Pronouncing key vocabulary

UNIT TITLE TOPIC	FUNCTIONS	LISTENING AND SPEAKING	VOCABULARY	GRAMMAR FOCUS
Unit 6 Time pages 70–81 Topic: Time lines and major events	<ul style="list-style-type: none"> Describing major events in the past Inquiring about life events 	<ul style="list-style-type: none"> Asking and answering questions about major life events in the past Ordering events in the past 	<ul style="list-style-type: none"> Life events Time phrases 	<ul style="list-style-type: none"> When questions and simple past Time phrases Someone, some, anyone, everyone, and no one
Review: Units 5 and 6 pages 82–83		<ul style="list-style-type: none"> Understanding a conversation 		

Unit 7 Shopping pages 84–95 Topic: Comparison shopping	<ul style="list-style-type: none"> Comparing price and quality Comparing two things Comparing three or more things 	<ul style="list-style-type: none"> Asking and answering questions to compare furniture, appliances, and stores 	<ul style="list-style-type: none"> Furniture Descriptive adjectives 	<ul style="list-style-type: none"> Comparatives Superlatives One, the other, some, the others
Unit 8 Work pages 96–107 Topic: Work history and job skills	<ul style="list-style-type: none"> Identifying job duties Describing work history 	<ul style="list-style-type: none"> Asking and answering questions about completed actions Connecting ideas 	<ul style="list-style-type: none"> Hospital terms Job duties 	<ul style="list-style-type: none"> What and Where questions and simple past Conjunctions and, or, but Past and present ability with could, couldn't, can, and can't
Review: Units 7 and 8 pages 108–109		<ul style="list-style-type: none"> Understanding a narrative 		

Unit 9 Daily living pages 110–121 Topic: Solving common problems	<ul style="list-style-type: none"> Asking for recommendations Requesting help politely Agreeing to a request Refusing a request politely 	<ul style="list-style-type: none"> Asking for and making recommendations Explaining choices Making polite requests Agreeing to and refusing requests politely 	<ul style="list-style-type: none"> Home problems Descriptive adjectives 	<ul style="list-style-type: none"> Requests with Can, Could, Will, Would Which questions and simple present Let's and let's not
Unit 10 Free time pages 122–133 Topic: Special occasions	<ul style="list-style-type: none"> Making offers politely Responding to offers politely 	<ul style="list-style-type: none"> Making offers politely Responding to offers politely Asking and answering questions involving direct and indirect objects 	<ul style="list-style-type: none"> Celebrations Party food Gifts 	<ul style="list-style-type: none"> Would you like . . . ? Direct and indirect objects There is / there are and there was / there were
Review: Units 9 and 10 pages 134–135		<ul style="list-style-type: none"> Understanding a conversation 		

College and Career Readiness section Audio script Acknowledgments	pages 136–155 pages 156–163 page 164
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READING	WRITING	LIFE SKILLS	PRONUNCIATION
<ul style="list-style-type: none"> ■ Reading a magazine interview ■ Skimming interview questions to determine the focus 	<ul style="list-style-type: none"> ■ Writing a narrative paragraph about important life events ■ Using a comma after a time phrase at the beginning of a sentence 	<ul style="list-style-type: none"> ■ Reading an application for a marriage license ■ Describing important life events in sequence 	<ul style="list-style-type: none"> ■ Pronouncing key vocabulary
			<ul style="list-style-type: none"> ■ Pronouncing intonation in questions
<ul style="list-style-type: none"> ■ Reading a short newspaper article ■ Guessing the meaning of new words from other words nearby 	<ul style="list-style-type: none"> ■ Writing a descriptive paragraph about a gift ■ Using <i>because</i> to answer <i>Why</i> and to give a reason 	<ul style="list-style-type: none"> ■ Reading a sales receipt 	<ul style="list-style-type: none"> ■ Pronouncing key vocabulary
<ul style="list-style-type: none"> ■ Reading a letter of recommendation ■ Scanning text for names and dates 	<ul style="list-style-type: none"> ■ Writing a summary paragraph about employment history ■ Capitalizing the names of businesses 	<ul style="list-style-type: none"> ■ Reading a time sheet 	<ul style="list-style-type: none"> ■ Pronouncing key vocabulary
			<ul style="list-style-type: none"> ■ Pronouncing the <i>-ed</i> ending in the simple past
<ul style="list-style-type: none"> ■ Reading a notice on a notice board ■ Determining if new words are positive or negative in meaning 	<ul style="list-style-type: none"> ■ Writing a complaint email ■ Identifying the parts of a letter 	<ul style="list-style-type: none"> ■ Reading a customer invoice for service and repairs 	<ul style="list-style-type: none"> ■ Pronouncing key vocabulary
<ul style="list-style-type: none"> ■ Reading a first-person narrative paragraph about a party ■ Looking for examples of the main idea while reading 	<ul style="list-style-type: none"> ■ Writing a thank-you note for a gift ■ Indenting paragraphs in an informal note 	<ul style="list-style-type: none"> ■ Reading a formal invitation to a party 	<ul style="list-style-type: none"> ■ Pronouncing key vocabulary
			<ul style="list-style-type: none"> ■ Pronouncing the <i>-s</i> ending in the simple present